# Polish Cardiac Society — Polish Cardiology Information Clause authors and reviewers base

#### **General information:**

The information below concerns the database of authors and reviewers of papers submitted for publication in the Kardiologia Polska publishing house.

The database of authors and reviewers of works submitted for publication in the Kardiologia Polska publishing house is kept in electronic form using the system of Aries Systems Corporation, based in the USA. Therefore, we encourage you to read the privacy policy published at: www.ariessys.com/about/privacy-policy/. In this policy you will find a lot of important information regarding the protection of personal data, as well as information concerning e.g. cookies.

Pursuant to Art. 13 sec. 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (general regulation on the protection of data, "GDPR"), we would like to inform you that:

# I. Administrator:

1) The administrator of the personal data provided in the form is the Polish Cardiac Society with its seat in Warsaw, ul. Stawki 3a lok. 1-2, 00-193 Warsaw ("PTK").

2) Can be contacted: a. By letter to the address indicated above, b. By e-mail to the following address: zarzad.glowny@ptkardio.pl c. By phone: +4822 887-18-56

# **II. Personal Data Protection Inspector:**

The administrator has appointed a personal data inspector (DPO). Can be contacted at the email: ptkczlonkowie@gbbsoft.pl

# III. Purpose of data processing:

1.processed for purposes related to the submission of a thesis, i.e. all categories of articles submitted to the Scientific Editorial Board for publication in the scientific journal run by PTK under the name Kardiologia Polska,

2.processed for the purposes of reviewing the works submitted to the Scientific Editorial Board for publication in the scientific journal run by the Polish Cardiac Society under the name Kardiologia Polska

#### IV. The legal basis for the processing of personal data:

1. PTK will process the data provided on the basis of consent expressed through an express action consisting in completing the above form (Article 6(1) (a) of the GDPR)

2. PTK will process the data provided on the basis of the terms of the license granted by the author of the work to PTK, concerning the work submitted for publication (Article 6 (1) (b) of the GDPR)

3. If necessary, PTK will process data in order to protect against claims related to the issue of plagiarism and claims related to data processing. Then the basis will be the legitimate interest of PTK consisting in taking care of the interests and good name of PTK (Article 6 (1) (f) of the GDPR).

# V. Providing personal data is voluntary, but necessary for the proper conduct of the job application process.

# VI. Data transfer to a third country:

1. Your personal data will be transferred to a third country such as the USA, due to the fact that the computer system under which you submit your job application is operated by Aries Systems Corporation based in North Andover, Massachusetts, USA, at the following address: 50 High Street, Suite 21, North Andover, MA, 01845, United States of America.

2. PTK informs that the European Commission has not expressed an opinion on the adequate level of personal data protection represented by the United States. The above-mentioned entity (Aries Systems Corporation) is, however, a member of the Privacy Shield and has received the appropriate certificate, which can be checked by visiting http://www.privacyshield.gov/list. Aries Systems Corporation also undertakes in its Aries Policy Privacy that it adheres to the provisions of the General Data Protection Regulation in the European Union. The full text of Aries' privacy policy can be found at www.ariessys.com/about/privacy-policy/

**VII. Personal data may be made available to third parties** providing external services to PTK to the extent necessary for the implementation of these services. Third parties are in particular: the publisher of the Kardiologia Polska journal, a company managing the system for submitting work, a provider of IT services and systems, postal operators and couriers, entities providing consulting, legal, accounting and auditing services. Your data will also be accessed by persons authorized by the Administrator who participate in the reviewing and issuing of Polish Cardiology.

#### VIII. Data storage period:

1. The data will be stored until the consent is withdrawn, and after this period until any claims, including protection against plagiarism are time-barred, which is normally 6 years.

#### IX. The person whose personal data is processed is entitled to:

1.access to your personal data and receipt of a copy thereof;

2. rectify your personal data - if it turns out that they are incorrect;

3.complete personal data - taking into account the purposes of processing;

4.delete personal data (the right to be forgotten) - if the personal data are no longer necessary for the purposes for which they were collected and processed and if the processing is not carried out for the purpose of fulfilling an obligation resulting from legal provisions or exercising authority public;

5. transfer of personal data;

6.submitting a complaint to the President of the Personal Data Protection Office (to the address of the Personal Data Protection Office: ul. Stawki 2, 00-193 Warsaw)